

THE BOYS' BRIGADE, HONG KONG
香港基督少年軍

INCOME AND EXPENDITURE ACCOUNT
OF LOVE BB CHARITY TICKET SALES BY WAY OF OPEN SALES IN PUBLIC
ON 30 NOVEMBER 2013 – KOWLOON TONG AND 14 DECEMBER 2013 –
KOWLOON TONG

**INDEPENDENT ASSURANCE REPORT TO
THE EXECUTIVE COMMITTEE MEMBERS OF THE BOYS' BRIGADE, HONG
KONG ("THE CHARITY")
RE: PUBLIC SUBSCRIPTION PERMIT: 2013/327/1**

In accordance with our agreed terms of engagement, we have performed an engagement on the attached income and expenditure account of Love BB Charity Ticket Sales by way of open sales in public held on 30 November 2013 - Kowloon Tong and 14 December 2013 – Kowloon Tong ("the Event").

Respective responsibilities of the Executive Committee Members and ourselves

The Executive Committee Members are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"). This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

It is our responsibility to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

Basis of conclusion

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 "Assurance Engagements Other Than Audits or Reviews of Historical Financial Information" and with reference to the "Circular on Reporting on General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department (Other than Flag Days)" issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA").

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Furthermore, due to the nature of cash receipts and expenses relating to general charitable fund-raising activities, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Charity include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Charity's books and records.

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Basis of conclusion (cont'd)

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other review procedures we considered necessary.

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Charity in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

Use of report

This report is intended solely for the purpose of assisting the Charity to satisfy the conditions stated in the Public Subscription Permit: 2013/327/1 issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose.

We agree that a copy of this report may be provided to the Director of Social Welfare and may be published where the Charity is required to do so under the conditions stated in the relevant Public Subscription Permit without further comment from us.



Roger Kam & Co.
Certified Public Accountants (Practising)

Hong Kong, 18 February 2014

THE BOYS' BRIGADE, HONG KONG

INCOME AND EXPENDITURE ACCOUNT LOVE BB CHARITY TICKET SALES - 30 NOVEMBER 2013 AND 14 DECEMBER 2013 PUBLIC SUBSCRIPTION PERMIT NO. 2013/327/1

	HK\$
Income	
Sales of charity tickets	9,000.00
Donation income	<u>685.20</u>
	----- 9,685.20
Expenditure	
Transportation	<u>93.50</u>

Surplus	<u>9,591.70</u>

Approved and authorised for issue by the Executive Committee on 18 February 2014



Chairman



Treasurer

THE BOYS' BRIGADE, HONG KONG

LOVE BB CHARITY TICKET SALES BY WAY OF OPEN SALES IN PUBLIC ON 30 NOVEMBER 2013 AND 14 DECEMBER 2013 NOTES TO INCOME AND EXPENDITURE ACCOUNT

1 PURPOSE OF THE CHARITY SALES

The purpose of the Charity Sales is to raise funds for the service development of The Boys' Brigade, Hong Kong.

2 BASIS OF PREPARATION OF INCOME AND EXPENDITURE ACCOUNT

The income and expenditure account has been prepared under the cash basis of accounting.

3 ACCOUNTING POLICY FOR INCOME RECOGNITION

Charity sales and donation income are recognised when the cash is received.